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## Schedule of Events

The *Introduction to RA Management* training will be held Tuesday, October 8, through Thursday, October 10, 2024, at the EPA Region 4 office in Atlanta, Georgia. The training will be held in the Augusta/Atlanta Conference Rooms, located on the 3<sup>rd</sup> floor of the building. The training begins at 8:30 a.m. local time on Tuesday and ends at 5:00 p.m. local time on Thursday. Please plan your travel accordingly.

The EPA Region 4 office is located at:

AFC Building  
61 Forsyth Street, Southwest  
Atlanta, Georgia 30303

<https://www.epa.gov/aboutepa/visiting-epas-region-4-office-atlanta>

Please note: The training will be held at the EPA Region 4 office in Atlanta. A sleeping room block has been established at The American Hotel Atlanta Downtown, which is located approximately 0.5 miles from the EPA Region 4 building, an approximately 11-minute walk. For those driving to the training, parking is available in the parking lot on Alabama Street or behind the AFC on Madison Street. Parking rates vary.

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## The American Hotel Atlanta Downtown

The American Hotel Atlanta Downtown  
160 Ted Turner Drive Northwest  
Atlanta, GA 30303  
(404) 688-8600

For additional information about the American Hotel, visit:

<https://www.hilton.com/en/hotels/atlupup-the-american-hotel-atlanta-downtown/>



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## Sleeping Room Reservations

A block of rooms has been reserved at the American Hotel Atlanta Downtown in Atlanta, Georgia. The lodging rate is \$173 per night plus sales tax. Reservations need to be made before **Sunday, September 15, 2024**, to receive the rate.

The rate includes complimentary wireless internet in guest rooms, a buffet breakfast voucher per room per day, and discounted overnight valet parking of \$30 per car per day.

To make your sleeping room reservation by telephone, please call 1-855-243-1342 and be sure to mention the “**EPA – Intro to RA Management**” rate when making your reservation. To make your reservation online, you can book directly at <https://www.hilton.com/en/attend-my-event/atlupup-90n1-488bb3e2-3416-4559-bb95-fcdb40c7f703/>.

You are responsible for cancelling your hotel reservation if you cannot attend. **The hotel requires a notice of cancellation 48 hours prior to your scheduled arrival.** If you fail to provide notice, one night’s lodging and tax will be charged to your credit card.

Hotel check-in begins after 3:00 p.m. and check-out time is at 12:00 p.m.

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## What to Pack for the Atlanta Area

October temperatures range from 51°F at night to 74°F during the day. Please be advised that the temperatures in the training room do not reflect temperatures outside. Be sure to pack a jacket or sweater to wear while you attend the training.

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## Dining

Included in the room rate is a voucher for a freshly made breakfast buffet each morning in the Fusion Room, a retro bistro style dining room for breakfast only. The Fusion Room is open Monday through Sunday from 6:30 a.m. to 10:00 a.m.

The hotel also houses Social 62. The restaurant is open from Monday through Sunday for breakfast from 6:30 a.m. to 10:00 a.m. and for dinner from 4:00 p.m. to 10:00 p.m.

In addition to the on-site options, there are dining options in the area within a several block walk.

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## Health, Fitness and Recreation

The hotel offers a fitness center and outdoor pool.

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## Travel Information

The Atlanta area is served by the Hartsfield-Jackson Atlanta International Airport (ATL), approximately 11 miles away from The American Hotel Atlanta Downtown. Additional information about ATL is available at <https://www.atl.com/>.

Atlanta, Georgia is in the Eastern Time Zone.

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## Ground Transportation

**The Metropolitan Atlanta Rapid Transit Authority (MARTA)** provides public transportation throughout the Atlanta metro area. The train fares are \$2.50 each way plus the cost of \$1.00 for a single-use Breeze ticket or \$2.00 for a re-usable Breeze Card. MARTA operates weekdays from 4:45 a.m. until 1:00 a.m. and on weekends from 6:00 a.m. to 1:00 a.m.

The closest MARTA stop to the American Hotel is the Peachtree Center Station, located approximately 0.2 miles away. When arriving at ATL, follow the Ground Transportation signs to MARTA. The entrance to MARTA's Airport Station is located inside the western end of the airport's main terminal. The fare gates are just a few feet from the baggage claim areas. You can take the red line towards North Springs or the gold line towards Doraville. Get off at Peachtree Center Station and head north on Peachtree Street toward Ellis Street Northwest. Turn left on Ellis Street Northwest and then right on Carnegie Way Northwest. Go two blocks north, and the hotel is on the left on the northwest corner of Ted Turner Drive Northwest and Carnegie Way Northwest.

For more information about MARTA, visit: <http://www.itsmarta.com/>.

**How to Obtain a Breeze Card:** In order to take MARTA, all riders must have a Breeze Card to access the train. The Breeze Card looks like a credit card, but it has a computer chip inside that can be loaded with cash value, trips or day passes. The Breeze Card is a reusable, plastic card designed to be used by most MARTA customers. Breeze cards can be purchased at a Breeze Vending Machine located in all 38 rail stations or at any of the MARTA Ridestores (Airport and Five Points). Vending machines accept cash, debit cards and credit cards; however, the machines do not accept denominations greater than \$20 in cash. The cost of a Breeze Card is \$2.00. Additional fare or value must be loaded on the card at the time of initial purchase. In order to add more value to your Breeze Card at any Breeze vending machine, please use the following directions:

- ❖ Select "Reload Card" from the display menu
- ❖ Tap your Breeze Card on the round, blue Breeze target
- ❖ Select the value you would like to put on your card by pressing the button on the menu screen
- ❖ Insert your payment into the slot – cash, coins or credit/debit card
- ❖ Tap your Breeze Card on the blue target a second time to load the value onto your card

Once you have purchased your Breeze Card, simply proceed to the station entry gate and tap the Breeze Card on the round, blue target located on the station entry gate. The reader will let you know your card has been accepted and flash your remaining balance on the screen.

The Breeze Mobile 2.0 app is available for iOS and Android devices for use in place of the Breeze Card, additional information and links to the mobile app are available: <https://www.itsmarta.com/breeze-mobile.aspx>. It provides scheduling information for bus and rail services. The app will also provide real-time bus and rail information, service alerts, and connecting bus route(s) information. This app can be downloaded free of charge on your iPhone or Android device.

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**Shuttle Service:** The hotel does not operate a shuttle service to/from the airport. However, there are private shuttle services that offer rides to the hotel area. Located in the Shared-Ride Shuttle Aisle of the Ground Transportation Center at the airport, rides range from a maximum of \$17 to \$19, one way, not including gratuity. For a list of shuttle services, visit <https://www.atl.com/ground-transportation/#1641608147211-8f7bc094-6a59>.

**Taxi:** Taxi fare between ATL and the hotel is approximately between \$30-40, one way, not including gratuity and fees such as the fuel surcharge, which is dependent on the daily gas price. Taxis are located in the Ground Transportation Center/West Curb.

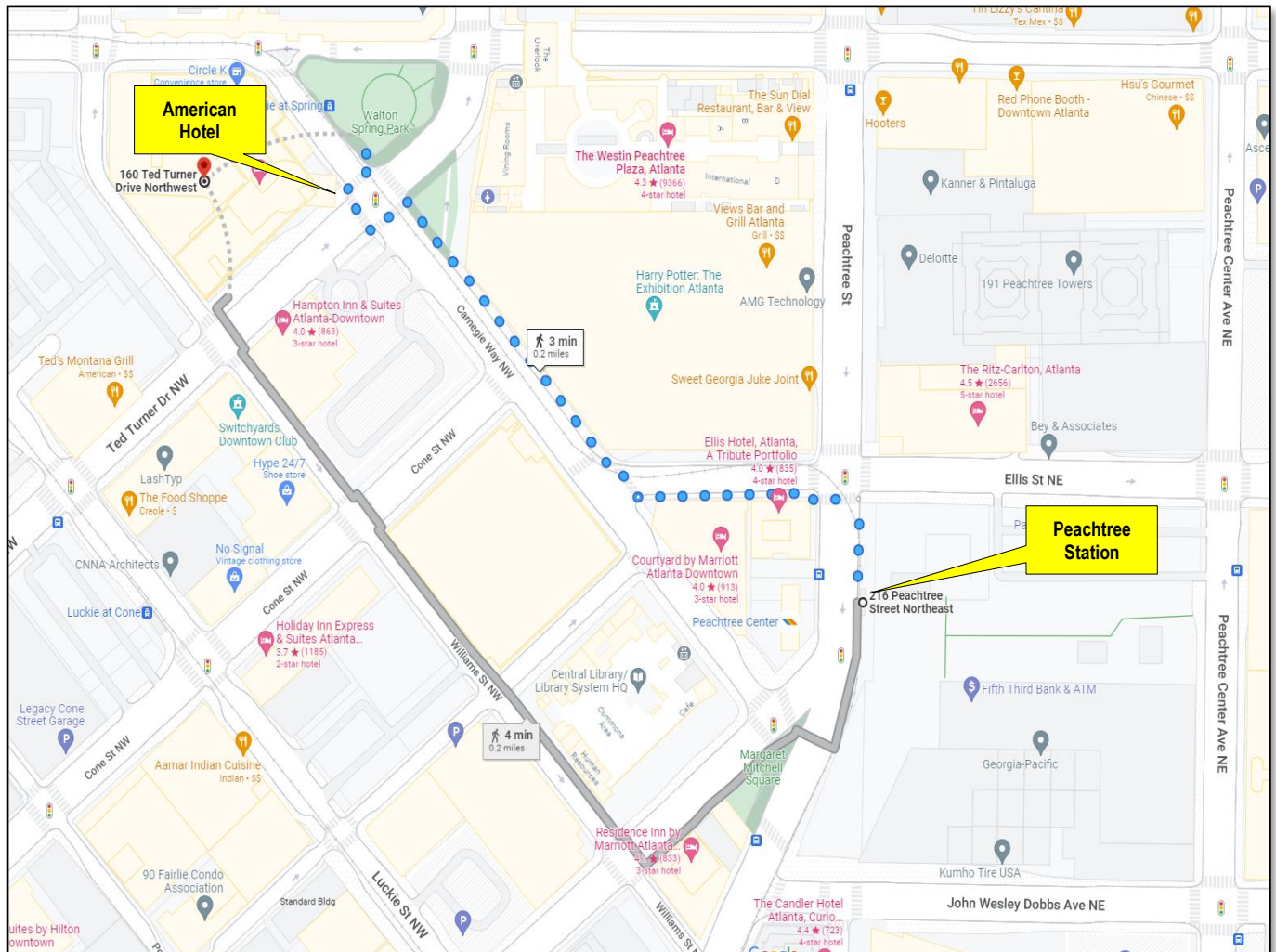
**Parking:** Valet parking is available at a special discounted rate of \$30 per car per day.

**Ride Share:** Currently only two companies are authorized to pick-up at the ATL airport – Uber and Lyft. You can meet your ride in the North Economy Lot. Dependent on time of day, fares to the hotel range from \$16 to \$23, not including gratuity.

## Walking Directions to the American Hotel from Peachtree Train Station

Approximately 0.2 miles, 3 minutes

- ❖ From the train station, north on Peachtree Street.
- ❖ Turn left on Ellis Street Northwest.
- ❖ Turn right on Carnegie Way Northwest.
- ❖ The hotel is approximately two blocks north on the corner of Ted Turner Drive Northwest and Carnegie Way Northwest.





## Walking Directions from the American Hotel to EPA Region 4 Office

Approximately 0.5 miles, 11 minutes

- ❖ Head southwest on Ted Turner Drive NW toward Williams Street NW.
- ❖ Turn left onto Poplar Street NW.
- ❖ Turn right onto Forsyth Street Northwest.

